

NPI Check List for _____

1. Cad Data Received
 - PDF for quoting
 - Solidworks for producing part
2. Material Specification
 - Thickness
 - Tolerances
3. Finish Callout
 - Type of Plating
 - Type of Paint
 - Masking Required?
4. Delivery
 - One Delivery Date?
 - Multiple Shipments?
5. Dimensions
 - Missing?
 - Unclear?
 - Conflicting?
6. Inspection
 - First Article Inspection Report Required?
 - Customer On-Site Inspection?
7. Certificates of Compliance
 - Material Certs?
 - Finish Certs?
 - ETM C of C?
8. Special Notes
 - Timesave Required?
 - Timesave Direction Specified?
 - Deburr Required?
9. Outside Services
 - Machining Required?
 - Outside Laser Required?
 - Tooling Required?
10. Revision Control
 - Drawing Rev match Quote Rev?
 - PO Rev match Quote Rev?
11. Deviations
 - Customer Notified in Advance
 - Use "As-Is" Approval
12. Packaging
 - Standard paper wrap & box?
 - Bag & Tag?
 - Pack for freight?
13. Shipping
 - Customer Carrier Info provided?