

NPI Check List for _____

1. Cad Data Received
 - ☐ PDF for quoting
 - ☐ Solidworks for producing part
2. Material Specification
 - ☐ Thickness
 - ☐ Tolerances
3. Finish Callout
 - ☐ Type of Plating
 - ☐ Type of Paint
 - ☐ Masking Required?
4. Delivery
 - ☐ One Delivery Date?
 - ☐ Multiple Shipments?
5. Dimensions
 - ☐ Missing?
 - ☐ Unclear?
 - ☐ Conflicting?
6. Inspection
 - ☐ First Article Inspection Report Required?
 - ☐ Customer On-Site Inspection?
7. Certificates of Compliance
 - ☐ Material Certs?
 - ☐ Finish Certs?
 - ☐ ETM C of C?
8. Special Notes
 - ☐ Timesave Required?
 - ☐ Timesave Direction Specified?
 - ☐ Deburr Required?
9. Outside Services
 - ☐ Machining Required?
 - ☐ Outside Laser Required?
 - ☐ Tooling Required?
10. Revision Control
 - ☐ Drawing Rev match Quote Rev?
 - ☐ PO Rev match Quote Rev?
11. Deviations
 - ☐ Customer Notified in Advance
 - ☐ Use "As-Is" Approval
12. Packaging
 - ☐ Standard paper wrap & box?
 - ☐ Bag & Tag?
 - ☐ Pack for freight?
13. Shipping
 - ☐ Customer Carrier Info provided?